

Basic Audio Conferencing Commands

During an ongoing conference, participants may perform various operations using the touch-tone signals (DTMF codes) on their telephone.

Following is a list of operations that may be performed by all participants or by the chairperson during an on-going conference.

Function	DTMF Code	Default Permission
Mute my line	*6	Everyone
Unmute my line	#6	Everyone
Lock conference	*7	Chairperson
Unlock conference	#7	Chairperson
Increase my broadcasting volume	*9	Everyone
Decrease my broadcasting volume	#9	Everyone
Mute all except me	*5	Chairperson
Cancel Mute all except me	#5	Chairperson
Place conference on-hold	*1	Chairperson
Reinstate on-hold conference	#1	Chairperson
Mute dial-in participants	*86	Chairperson
Cancel mute dial-in participants	#86	Chairperson
Dial-out to invitee	*4	Chairperson
Admit invitee & continue dial-out	*1 (submenu)	Chairperson
Disconnect invitee & continue dial-out	*2 (submenu)	Chairperson
Admit invitee & return to conference	*3 (submenu)	Chairperson
Disconnect invitee & return to conference	*4 (submenu)	Chairperson