

Audio Conferencing Commands

During an ongoing conference, participants may perform various operations using the touch-tone signals (DTMF codes) on their telephone.

Following is a list of operations that may be performed by all participants or by the chairperson during an on-going conference.

Function	DTMF Code	Default Permission
Mute my line	*6	Everyone
Unmute my line	#6	Everyone
Lock conference	*7	Chairperson
Unlock conference	#7	Chairperson
Increase my broadcasting volume	*9	Everyone
Decrease my broadcasting volume	#9	Everyone
Mute all except me	*5	Chairperson
Cancel Mute all except me	#5	Chairperson
Place conference on-hold	*1	Chairperson
Reinstate on-hold conference	#1	Chairperson
Mute dial-in participants	*86	Chairperson
Cancel mute dial-in participants	#86	Chairperson
Dial-out to invitee	*4	Chairperson
Admit invitee & continue dial-out	*1 (submenu)	Chairperson
Disconnect invitee & continue dial-out	*2 (submenu)	Chairperson
Admit invitee & return to conference	*3 (submenu)	Chairperson
Disconnect invitee & return to conference	*4 (submenu)	Chairperson
Request Private Assistance	*0	Everyone
Request Assistance for Conference	00	Chairperson
Secure Conference	*71	Chairperson
Unsecure Conference	#71	Chairperson
Start Voting Session	*81	Chairperson
Stop Voting Session	#81	Chairperson
New Voting Session	*82	Chairperson
Cancel Voting Session	#82	Chairperson
Ask a Question	*22	Everyone
Cancel my Question	#22	Everyone
Next in Line Question	*23	Chairperson

Function	DTMF Code	Default Permission
End Current Question	#23	Chairperson
Cancel All Questions	*24	Chairperson
Roll Call Review Names	*33	Chairperson
Roll Call Stop Review Names	#33	Chairperson
Conference Termination	*87	Chairperson

Note: Some of these features require the assistance of a conference operator.