

# **St Andrews School**

**STAND TALL**

*Kia tu pakari ai te tamaiti*



**Aoraki Rural ICT PD Cluster**

**ICT Strategic Plan  
2010 – 2011**

## Background and Rationale

Following a successful application in 2008 to be part of an ICT Professional Development Contract 2009-2011 with the Ministry of Education, St Andrews School have embarked on a pedagogical changing and ICT rich PD journey.

Our school has made this PD opportunity our highest priority and have received full support from both the Board of Trustees and parents/community. Significant changes in teacher practice has already occurred as a result of this contract and the BOT have provided our school with a sound ICT infrastructure which has been a positive starting point in our journey towards improving teacher practice and use of ICT across the school for both children and staff.

The purpose of this strategic plan is to create a 'road map' as we head towards our goals as stated in the cluster application. For us to achieve these goals there must be some significant thought given to how we intend on achieving them. Particular consideration must be given to the roles and responsibilities of staff and students over the next 2 years as well as how budgets/funding will be allocated to allow us to engage successfully in authentic PD opportunities. The schools ICT hardware and resources will also play a large part in our successes.

It is our intention to carefully map out our direction towards implementation of our goals and this ICT Strategic Plan 2010-2011 will assist us in doing so.

### **Vision for the role of ICT within the school for teaching, learning and administration**

That ICT is a natural tool used to assist the learning of the students at St Andrews School by incorporating it into everyday use. Teachers will use every opportunity to integrate a range of ICTs into their daily classroom programmes as well as use ICT for a range of daily administrative purposes. It is our vision that teachers will share their knowledge and expertise with each other and across our cluster as part of our learning community. The students will be competent and confident users of ICT and enjoy using it as a learning tool which will ultimately assist in raising student achievement.

### **Strategic Goals 2010 – 2011**

#### **1. Integrate ICT to give effect to the New Zealand Curriculum / Te Marautanga o Aotearoa.**

<b>Goals</b>	<b>Success Indicators</b>
1.1 Establish a clear understanding of effective pedagogies and the role of e-learning in implementing the revised New Zealand curriculum.	<ul style="list-style-type: none"><li>• The principal and teachers are engaging in professional reading and practicums that result in increased understanding of effective teaching and learning strategies.</li></ul>
1.2 Apply teaching and learning strategies which involve e-learning that are consistent with guidance given in the New Zealand Curriculum.	<ul style="list-style-type: none"><li>• Teachers are planning and implementing teaching and learning strategies, involving e-learning, that are consistent with the school's vision as well as guidance provided by the New Zealand Curriculum.</li></ul>

**2. Increase the capability of the principal and teachers to improve students' learning and achievement through e-learning.**

Goals	Success Indicators
<p>2.1 Increase the confidence and capability of the principal and teachers to integrate e-learning into classroom programmes to personalise and enhance learning.</p> <p>2.2 Gather data on teachers' attitudes, understanding and skills in integrating e-learning strategies to improve students' learning and achievement, identify next steps for professional development, and measure progress against the previous year's data.</p>	<ul style="list-style-type: none"> <li>• Feedback from teachers indicates that they are engaging willingly and confidently in ICT PD.</li> <li>• Teachers are applying e-learning strategies within their classrooms that personalise and enhance learning.</li> <li>• Teachers are providing evidence of having reflected on the ways in which e-learning can enhance learning.</li> <li>• Teachers are showing greater confidence and capability in their use of ICT for planning, assessment and reporting.</li>   <li>• Teachers have a clear understanding of their level and capability in integrating e-learning to improve student's learning and have identified their next steps for professional development.</li> </ul>

**3. Strengthen professional learning communities and increase collaboration in the school and with other schools.**

Goals	Success Indicators
<p>3.1 Continue to develop a strong professional learning community within the school and with other schools in which the principal and teachers are confident to share and collaborate.</p>	<ul style="list-style-type: none"> <li>• The principal and teachers are contributing with confidence to sharing sessions within the school and with other schools.</li> <li>• Online tools are being used successfully to share and collaborate.</li> </ul>

**4. Increase e-learning leadership and ICT strategic planning capability of the principal and teachers.**

Goals	Success Indicators
<p>4.1 Build a strong distributed leadership model in each school for leading the integration of ICT within teaching and learning.</p>	<ul style="list-style-type: none"> <li>• There is an increasing number of teachers and students taking responsibility for leadership with ICT.</li> <li>• The principal and Lead Teacher have a greater role in building the leadership capacity of others within the school.</li> </ul>

4.2 Representatives from the school attend the Learning@School and/or ULearn conference.	<ul style="list-style-type: none"> <li>As a consequence of staff attending the conference(s), the school gains a better understanding of the educational benefits of e-learning.</li> </ul>
4.3 Review and refine the school's ICT strategic plan and monitor its implementation.	<ul style="list-style-type: none"> <li>The ICT strategic plan has been reviewed and updated to ensure that it is meeting the school's needs, and is being implemented.</li> </ul>
4.4 Provide opportunities for the principal and teachers to visit effective practice schools that can provide inspiration and challenges for enhancing their leadership skills and the vision needed to lead changes within the school.	<ul style="list-style-type: none"> <li>The principal and leadership team are leading changes in teaching practices within the school as a consequence of visits to other schools.</li> <li>Teachers are implementing improvements within the school as a consequence of their visits to other schools</li> </ul>

**5. Increase the school community's understanding of the educational contribution of e-learning.**

Goals	Success Indicators
5.1 Increase the community's understanding of the educational contribution of e-learning.	<ul style="list-style-type: none"> <li>Where appropriate, communications with the community are showcasing examples of e-learning within the school and are providing opportunities for online feedback.</li> <li>Feedback from parents and others within the community is showing a greater awareness and understanding of the educational contribution of e-learning.</li> </ul>

**6. Increase the physical ICT resources in the school to support students' learning and achievement.**

Goals	Success Indicators
6.1 Develop and implement a two year plan to progressively update and increase the school's physical ICT resources to support students' learning and achievement.	<ul style="list-style-type: none"> <li>The school has a workable, up-to-date plan that is being implemented effectively.</li> <li>There is evidence that the ICT resources are helping to improve students' learning and achievement.</li> </ul>
6.2 Review the ICT resources plan annually to ensure that it is meeting current and future school needs.	<ul style="list-style-type: none"> <li>The ICT resources plan is reviewed annually and updated to reflect current knowledge of best practice.</li> </ul>



## Action Plan for 2010

GOALS Number	ACTIONS (What, How)	SUCCESS INDICATORS	PERSON(S) RESPONSIBLE (Who)	BUDGET	TIMEFRAME (When)
<b>1. Integrate ICT to give effect to the New Zealand Curriculum / Te Marautanga o Aotearoa.</b>					
1.1	All teachers engage in professional reading and attend practicums that provide them with skills to integrate thinking skills and ICT into the curriculum.	<ul style="list-style-type: none"> <li>• Curriculum documentation has increased references to developing thinking skills incorporating ICT.</li> <li>• Teachers are increasingly aware of when and how to integrate ICT effectively to develop the key competencies.</li> </ul>	Teachers	Included in the school's contribution to the ICT PD cluster budget.	Ongoing throughout the year.
1.2	All teachers apply teaching and learning strategies that develop thinking skills and involve ICT.	<ul style="list-style-type: none"> <li>• Teachers are carrying out action research and sharing the outcomes of their students' learning with other teachers.</li> </ul>			
<b>2. Increase the capability of the principal and teachers to improve students' learning and achievement through e-learning.</b>					
2.1	Increase the range of ICT applications students use and in ways that lead to more independent and collaborative learning.	<ul style="list-style-type: none"> <li>• Increased range of ICT applications being used.</li> <li>• Teachers are using ICT in ways that result in more independent and collaborative learning.</li> </ul>	Principal and Teachers	Included in the school's contribution to the ICT PD cluster budget.	Ongoing throughout the year.
2.2	Develop and apply rubrics to enable the principal and teachers to critically examine their existing practices in using ICT and to identify the next steps for their	<ul style="list-style-type: none"> <li>• Through the use of rubrics the principal and teachers are increasingly able to quantify growth in their own capabilities and those of their students.</li> </ul>			

2.2	development. Implement an Action Research plan that enables <b>all</b> teachers to analyse and reflect on their progress in supporting students to develop their creativity, and capacity to take increasing responsibility for their learning.	<ul style="list-style-type: none"> <li>Teachers and students are showing increasing skill in being able to identify their steps for development.</li> <li>All teachers engage in Action Research that enables them to identify the progress students are making as creative thinkers and in becoming more responsible for their learning.</li> </ul>	Teachers	Release for practicums and in-school support	End of Term 2
<b>3. Strengthen professional learning communities and increase collaboration in the school and with other schools.</b>					
3.1	All teachers share progress and outcomes of their action research at the cluster wide meetings at the end of terms 2 and 4.	<ul style="list-style-type: none"> <li>All teachers gain new knowledge and skills from their action research and are able to share these with other teachers in the school and cluster.</li> </ul>	Principal Lead Teacher Teachers	Included in the school's contribution to the ICT PD cluster budget.	Cluster wide sharing sessions on 21 June and 22 November.
<b>4. Increase e-learning leadership and ICT strategic planning capability of the principal and teachers.</b>					
4.2  4.3	Send the lead teacher to the Learning@School conference and Principal, DP and AP on visits to other schools to observe effective leadership strategies in relation to ICT integration (e.g. "eTime on Tour")  With the support of eTime, review and develop a two year ICT strategic plan that reflects the cluster vision and the school vision	<ul style="list-style-type: none"> <li>The principal, management team and lead teacher are applying leadership strategies picked up by attending the various ICT PD opportunities.</li> <li>The ICT strategic plan is completed, and consistent with the school's vision and cluster vision, and being implemented.</li> </ul>	Principal Lead Teachers	Registration and travel costs beyond those covered by the cluster funding.  PD Budget	L@S, 24-26 Feb 2010  E-Time 3 Day Bus Tour April 2010  School visits, July 2010  End of term 1

<b>5. Increase the school community's understanding of the educational contribution of e-learning.</b>					
5.1	Develop and implement a plan for increasing the level of community awareness and understanding of how ICT is being used to improve student learning outcomes.	<ul style="list-style-type: none"> <li>There is greater community awareness of the benefits of ICT for improving student learning being communicated by the school through celebrations of learning at school as well as online.</li> </ul>	Principal Lead Teachers Teachers	Catering costs for a student expo. Website costs.	Term 3 student showcase. Ongoing website updates.
<b>6. Increase the physical ICT resources in the school to support students' learning and achievement.</b>					
6.1	Develop a two-year costed upgrade plan. In 2010: <ul style="list-style-type: none"> <li>Complete a stocktake of ICT resources and discuss wishlist.</li> </ul>	<ul style="list-style-type: none"> <li>BOT approves the plan, which is workable.</li> <li>Items identified for purchase/lease are priced. Evidence from teachers and students indicates that they will be well used.</li> <li>Review completed and changes made to the plan if necessary.</li> </ul>	BOT  Principal ICT leaders		End of T1  End of T2 Mid T1 Mid T1  End of T4
6.2	Review the upgrade plan at the end of 2010 and plan for upgrade in 2011 through budget allocation and BOT funding.		Principal		